

**SUMTER CAREER
AND TECHNOLOGY CENTER**

2612 McCray's Mill Road
Sumter, South Carolina 29154

**SUMTER SCHOOL DISTRICT
School Renewal Plan
2017-2021**



Investing in the Future

Dr. Shirrie B. Miller, Principal
Jill Winter, Internal Facilitator

SCHOOL RENEWAL PLAN COVER PAGE

SCHOOL INFORMATION AND REQUIRED SIGNATURES

Sumter Career and Technology Center SCHOOL Sumter DISTRICT

SCHOOL RENEWAL PLAN FOR YEARS 2017-2021 (five years)

SCHOOL RENEWAL ANNUAL UPDATE FOR 2017-2018 (one year)

Assurances

The school renewal plan, or annual update of the school renewal plan, includes elements required by the Early Childhood Development and Academic Assistance Act of 1993 (Act 135) and the Education Accountability Act of 1998 (EAA) (S.C. Code Ann. §59-18-1300 and §59-139-10 *et seq.* (Supp. 2004)). The signatures of the chairperson of the board of trustees, the superintendent, the principal, and the chairperson of the school improvement council are affirmation of active participation of key stakeholders and alignment with Act 135 and EAA requirements.

CHAIRPERSON, BOARD OF TRUSTEES

Daryl F. McGhaney		4.26.17
PRINTED NAME	SIGNATURE	DATE

SUPERINTENDENT

Dr. J. Frank Baker		4.26.17
PRINTED NAME	SIGNATURE	DATE

CHAIRPERSON, SCHOOL IMPROVEMENT COUNCIL

N/A		
PRINTED NAME	SIGNATURE	DATE

PRINCIPAL

Dr. Shirrie B. Miller		4/3/2017
PRINTED NAME	SIGNATURE	DATE

SCHOOL READ TO SUCCEED LITERACY LEADERSHIP TEAM LEAD

N/A		
PRINTED NAME	SIGNATURE	DATE

SCHOOL'S ADDRESS: 2612 McCray's Mill Road
Sumter, SC 29154

SCHOOL'S TELEPHONE: (803) 481-8575

PRINCIPAL'S E-MAIL ADDRESS: shirrie.miller@sumterschools.net

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STAKEHOLDER INVOLVEMENT FOR SCHOOL PLAN

List the name of persons who were involved in the development of the school renewal plan. A participant for each numbered category is required.

- | <u>POSITION</u> | <u>NAME</u> |
|---|-----------------------------|
| 1. PRINCIPAL _____ | Dr. Shirrie B. Miller |
| 2. TEACHER _____ | Larry Culick |
| 3. PARENT/GUARDIAN _____ | Charlene Smith |
| 4. COMMUNITY MEMBER _____ | Battalion Chief Joey Duggan |
| 5. SCHOOL IMPROVEMENT COUNCIL _____ | NA |
| 6. Read to Succeed Reading Coach _____ | NA |
| 7. School Read to Succeed Literacy Leadership Team Lead _____ | NA |
| 8. OTHERS* (May include school board members, administrators, School Improvement Council members, students, PTO members, agency representatives, university partners, etc.) | |
| ** Must include the School Read to Succeed Literacy Leadership Team. | |

- | <u>POSITION</u> | <u>NAME</u> |
|-------------------------------|-------------------|
| Assistant Principal _____ | Jill Winter |
| Administrator Assistant _____ | Eric Ramsey |
| Student _____ | Demetria West |
| Parent _____ | Charlene Smith |
| Community Member _____ | Chief Joey Duggan |
| ISS Coordinator _____ | Cedric Anderson |
| Teacher _____ | James Boone |
| Teacher _____ | Linda Campbell |
| Teacher _____ | Pamela Christmas |
| Teacher _____ | Cassandra Davis |
| Teacher _____ | William Dyson |
| Teacher _____ | Dusty Hodge |
| Teacher _____ | Lakia Gaines |
| Teacher _____ | Wendy Jacobs |
| Teacher _____ | Desirea Johnson |
| Teacher _____ | Tiffany Morris |
| Teacher _____ | Jason O'Neal |
| Teacher _____ | James Smith |
| Teacher _____ | Kia Smith |

***REMINDER:** If state or federal grant applications require representation by other stakeholder groups, it is appropriate to include additional stakeholders to meet those requirements and to ensure that the plans are aligned.

Participants/Team Members

March 28, 2017

Student Achievement

Dr. Shirrie B. Miller, Principal
Lakia Gaines – Chairperson
Cedric Anderson
Linda Campbell
Pamela Christmas
Cassandra Davis
Demetria West

Teacher Quality

Jill Winter, Assistant Principal
Larry Culick – Chairperson
James Boone
Dusty Hodge
Tiffany Morris
Charlene Smith
James Smith

School Climate

Eric Ramsey, Administrator Assistant
Desirea Johnson – Chairperson
William Dyson
Wendy Jacobs
Jason O'Neal
Battalion Chief Joey Duggan
Kia Smith

ASSURANCES FOR SCHOOL PLAN

Act 135 Assurances

Assurances, checked by the principal, attest that the district complies with all applicable Act 135 requirements.

 Academic Assistance, PreK–3

The district makes special efforts to assist children in PreK–3 who demonstrate a need for extra or alternative instructional attention (e.g., after-school homework help centers, individual tutoring, and group remediation).

 X **Academic Assistance, Grades 4–12**

The district makes special efforts to assist children in grades 4–12 who demonstrate a need for extra or alternative instructional attention (e.g., after-school homework help centers, individual tutoring, and group remediation).

 X **Parent Involvement**

The district encourages and assists parents in becoming more involved in their children’s education. Some examples of parent involvement initiatives include making special efforts to meet with parents at times more convenient for them, providing parents with their child’s individual test results and an interpretation of the results, providing parents with information on the district’s curriculum and assessment program, providing frequent, two way communication between home and school, providing parents an opportunity to participate on decision making groups, designating space in schools for parents to access educational resource materials, including parent involvement expectations as part of the principal’s and superintendent’s evaluations, and providing parents with information pertaining to expectations held for them by the school system, such as ensuring attendance and punctuality of their children.

 X **Staff Development**

The district provides staff development training for teachers and administrators in the teaching techniques and strategies needed to implement the school/district plan for the improvement of student academic performance. The staff development program reflects requirements of Act 135, the EAA, and the National Staff Development Council’s revised *Standards for Staff Development*.

 X **Technology**

The district integrates technology into professional development, curriculum development, and classroom instruction to improve teaching and learning.

 X **Innovation**

The district uses innovation funds for innovative activities to improve student learning and accelerate the performance of all students. Provide a good example of the use of innovation funds.

 X **Collaboration**

The district (regardless of the grades served) collaborates with health and human services agencies (e.g., county health departments, social services departments, mental health departments, First Steps, and the family court system).

Developmental Screening

The district ensures that the young child receives all services necessary for growth and development. Instruments are used to assess physical, social, emotional, linguistic, and cognitive developmental levels. This program normally is appropriate at primary and elementary schools, although screening efforts could take place at any location.

Half-Day Child Development

The district provides half-day child development programs for **four-year-olds** (some districts fund full-day programs). The programs usually function at primary and elementary schools, although they may be housed at locations with other grade levels or completely separate from schools.

Developmentally Appropriate Curriculum for PreK–3

The district ensures that the scope and sequence of the curriculum for PreK–3 are appropriate for the maturation levels of students. Instructional practices accommodate individual differences in maturation level and take into account the student's social and cultural context.

Parenting and Family Literacy

The district provides a four component program that integrates all of the following activities: interactive literacy activities between parents and their children (Interactive Literacy Activities); training for parents regarding how to be the primary teachers for their children and full partners in the education of their children (parenting skills for adults, parent education); parent literacy training that leads to economic self-sufficiency (adult education); and an age-appropriated education to prepare children for success in school and life experiences (early childhood education). Family Literacy is not grade specific, but generally is most appropriate for parents of children at the primary and elementary school levels and below, and for secondary school students who are parents. Family Literacy program goals are to strengthen parent involvement in the learning process of preschool children ages birth through five years; promote school readiness of preschool children; offer parents special opportunities to improve their literacy skills and education, a chance to recover from dropping out of school; and identify potential developmental delays in preschool children by offering developmental screening.

Recruitment

The district makes special and intensive efforts to **recruit** and give **priority** to serving those parents or guardians of children, ages birth through five years, who are considered at-risk of school failure. “At-risk children are defined as those whose school readiness is jeopardized by any of, but no limited to, the following personal or family situation(s): Educational level of parent below high school graduation, poverty, limited English proficiency, significant developmental delays, instability or inadequate basic capacity within the home and/or family, poor health (physical, mental, emotional) and/or child abuse and neglect.

Coordination of Act 135 Initiatives with Other Federal, State, and District Programs

The district ensures as much program effectiveness as possible by developing a district-wide/school-wide coordinated effort among all programs and funding. Act 135 initiatives are coordinated with programs such as Head Start, First Steps, Title I, and programs for students with disabilities.

District Strategic Plan Waiver Requests

The SBE has the authority to waive regulations pursuant to R. 43-261 (C) District and School Planning which states:

Upon request of a district board of trustees or its designee, the State Board of Education may waive any regulation that would impede the implementation of an approved district strategic plan or school renewal plan.

Not Applicable

1.	Teachers teaching more than 1500 minutes	
2.	Teachers teaching more than 4 preps	
3.	Extension for initial District Strategic and School Renewal Plans	
4.	High School Principal over two schools or grades more than 9-12	
5.	Other (Write in justification space)	
6.	Other (Write in justification space)	

EXECUTIVE SUMMARY OF NEEDS ASSESSMENT FINDINGS

Must also address Read to Succeed.

Summary of Findings from Data:

According to the data reviewed during the planning process, the following needs were determined:

Student Achievement

- Monitor literacy and numeracy initiatives in all classrooms to incorporate Literacy Design Collaborative modules and Read to Succeed strategies
- Increase placement rate for completers to at least the state average
- Decrease number of students who enter post-secondary studies who need math remediation
- Increase the percentage of students achieving the readiness goal of 250 for reading (TCTW)
- Increase the percentage of students achieving the readiness goal of 257 for math (TCTW)
- Increase the percentage of students achieving the readiness goal of 258 for science (TCTW)
- The percentage of students enrolled in career and technology courses at the Sumter Career and Technology Center who earn a 2.0 or above on the final course grade will at least equal the state average
- The percentage of career and technology completers who are available for placement will at least meet the state average

Teacher/Administrator Quality

- All teachers will attain professional teaching certification status
- Monitor instructional rigor in all areas
- Promote teacher collaboration
- Improve teacher attendance rate to at least the state average
- Increase professional development days for faculty from 6.1 days to 13.5 days

School Climate

- Invite all 8th grade students to tour the Sumter Career and Technology Center
- Invite all 10th grade students to tour the Sumter Career and Technology Center
- Increase parental involvement
- Increase student enrollment from home schools
- Increase communication with parents and stakeholders
- Decrease student discipline referrals (MTSS)
- Increase student attendance (MTSS)

MISSION, VISION, VALUES, AND BELIEFS

The mission of the Sumter Career and Technology Center is to prepare all students for a global technological workforce and post-secondary education.

The vision of the Sumter Career and Technology Center is to provide an environment which fosters the development of the technological skills necessary for the students' chosen career paths.

Beliefs:

WE BELIEVE THAT...

- *Human potential is unlimited.*
- *People achieve more when expectations are high.*
- *There is a Supreme Being.*
- *Learning is a lifelong process.*
- *The family is the most important element in the human development process.*
- *People are our greatest resource.*
- *All human beings have inherent worth.*

Parameters:

- *We will give priority to the instructional program.*
- *We will not tolerate prejudicial discrimination or other inappropriate behavior.*
- *We will not tolerate ineffective employees.*
- *We will never sacrifice the safety and security of our students and staff.*
- *All decisions will be made strictly on what is best for the students.*

SCHOOL RENEWAL PLAN FOR Sumter Career and Technology Center

DATE: March 28, 2017

Performance Goal Area: Student Achievement Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.) District Priority

PERFORMANCE GOAL:
 (Statement of desired progress or result over five years)

The average number of Sumter Career and Technology Center students mastering Core Competencies will increase by working with and communicating with the three high schools to enforce rigor in the classrooms.

INTERIM PERFORMANCE GOAL:
 (One year goal)

See projections listed below.

DATA SOURCES(S):
 (List types of data that will be collected or examined to measure progress.)

Student transcripts, evaluations by cooperative education entity, follow-up surveys.

OVERALL MEASURES:

SOURCE: Mastering Core Competencies: the percentage of students enrolled in career and technology courses who earn 2.0 or above on the final course grade.

* Represents projections of improvement

To add a row, go to the last box and press the tab button.

AVERAGE BASELINE	2017-18	2018-19	2019-20	2020-21	2021-22
88.2% 2015-2016	Projected Data	90.0%*	90.4%*	90.6%*	90.8%*
	Actual Data				

ACTION PLAN FOR GOAL #1, STRATEGY #1 Student Achievement: Provide facilities that support the high quality, sophisticated tools and equipment necessary to prepare students for the 21 st Century work environment.						EVALUATION
ACTIVITY	TIMELINE (Start and End Dates)	PERSON RESPONSIBLE	ESTIMATED COST	FUNDING SOURCE	INDICATORS OF IMPLEMENTATION	
1. Remodel existing facility to include closing in the breezeway.	July 2017- June 2022	Superintendent, Career Center Administration, Teachers, Students	\$45,000.00	District Funds	On-Site Observations, Purchase Orders	
2. Finalize the on-campus burn house.	July 2017- June 2022	Career Center Administration, Teachers, Students	\$25,000.00	Grant Money	On-Site Observations, Purchase Orders	

ACTION PLAN FOR GOAL #1, STRATEGY #2 Student Achievement: Students will have the opportunity to interact with peers as well as experts in the various disciplines to demonstrate to the best of their ability their expertise.		EVALUATION			
ACTIVITY	TIMELINE (Start and End Dates)	PERSON RESPONSIBLE	ESTIMATED COST	FUNDING SOURCE	INDICATORS OF IMPLEMENTATION
1. Provide necessary supplies and materials to all Sumter Career and Technology Center classrooms.	July 2017- June 2022	Career Center Administration, Teachers	\$45,000.00	District Funds	On-Site Observations, Purchase Orders and Requisitions
2. Register students for Career and Technical Student Organizations.	July 2017- June 2022	Career Center Administration, Club Advisors	Individual Cost to Students	Individual Students	Club Registration Forms, Purchase Orders
3. Continue the use of National Standards and State Competencies as well as End of Course (EOC) testing.	July 2017- June 2022	Career Center Administration, Teachers	\$0.00	N/A	Teacher Evaluations Classroom Observations

SCHOOL RENEWAL PLAN FOR Sumter Career and Technology Center

DATE: March 28, 2017

Performance Goal Area: Student Achievement Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.) District Priority

PERFORMANCE GOAL:
 (Statement of desired progress or result over **five years**)

The Graduation Rate for the Sumter Career and Technology Center students will increase as detailed below.

INTERIM PERFORMANCE GOAL: (One year goal)

See projections listed below.

DATA SOURCES(S):
 (List types of data that will be collected or examined to measure progress.)

Student transcripts, High School Graduation reports.

OVERALL MEASURES:

SOURCE: Graduation Rate: the percentage of 12th grade Sumter Career and Technology Center students who graduate in the spring.

** Represents projections of improvement*

To add a row, go to the last box and press the tab button.

AVERAGE BASELINE	2017-18	2018-19	2019-20	2020-21	2021-22
97.8% 2015-2016	Projected Data	97.9%*	98.0%*	98.1%*	98.2%*
	Actual Data				

ACTION PLAN FOR GOAL 2, STRATEGY #1: The Sumter Career and Technology Center will give priority to the instructional/academic aspects of our programs.					
ACTIVITY	TIMELINE (Start and End Dates)	PERSON RESPONSIBLE	ESTIMATED COST	FUNDING SOURCE	EVALUATION INDICATORS OF IMPLEMENTATION
1. Continue communication with the "home" high schools (e.g. Advisory Committee, Counselors' Breakfast, Job Awareness, monthly calls, etc.).	July 2017- June 2022	Guidance Counselor, Advisory Committee	\$500.00	Career Center Funds	Phone Log, Sign-In Sheets
2. Continue to integrate literacy and numeracy into the daily lesson plans to incorporate Literacy Design Collaborative modules and Read to Succeed strategies.	July 2017- June 2022	Career Center Administration, Teachers	\$15,000.00	Grants, Perkins, EIA monies, Career Center, District	Lesson plans, Professional Development Portfolios
3. Provide teachers with technology training and update existing computer lab in C-105.	July 2017- June 2022	Career Center Administration, District Director of Technology	\$50,000.00	District, Perkins, EIA monies	Lesson plans, Professional Development Observations
4. Maintain appropriate student teacher ratio to support quality instruction.	July 2017- June 2022	Superintendent, Assistant Superintendent for Curriculum and Instruction, Career Center Administration, Guidance	\$0.00	N/A	Class Rosters PowerSchool

ACTION PLAN FOR GOAL 2, STRATEGY #1: The Sumter Career and Technology Center will give priority to the instructional/academic aspects of our programs.					
ACTIVITY	TIMELINE (Start and End Dates)	PERSON RESPONSIBLE	ESTIMATED COST	FUNDING SOURCE	EVALUATION
5. Use formative, interim and summative data to plan and implement instruction.	July 2017- June 2022	Counselor, High School Counselors Career Center Administration, Teachers	\$0.00	N/A	Mastery Connect Pre and Post Tests Assessments Student Learning Objectives

ACTION PLAN FOR GOAL 2, STRATEGY #2: A plan will be developed to help students to see the value of a diploma in terms of post-secondary and/or job seeking.

ACTIVITY	TIMELINE (Start and End Dates)	PERSON RESPONSIBLE	ESTIMATED COST	FUNDING SOURCE	EVALUATION INDICATORS OF IMPLEMENTATION
1. Schedule visits to area technical college where students will meet with staff members from various disciplines (e.g. Health Science, Early Childhood Education, Welding, and Mechatronics etc.).	July 2017- June 2022	Career Center Administration, Guidance Counselor, High School Guidance Counselors	\$2,500.00	Career Center Funds	Career Center Weekly Calendar, Student Sign-in Sheets
2. Expand dual enrollment (to include articulation agreements) with Central Carolina Technical College.	July 2017- June 2022	Career Center Administration, Guidance Counselor, High School Guidance Counselors	\$0.00	N/A	Signed Articulation Agreements, Student Transcripts
3. Sponsor an annual College Day to include a variety of post-secondary colleges and technical colleges.	July 2017- June 2022	Career Center Administration, Guidance Counselor, Teachers	\$0.00	N/A	Career Center Weekly Calendar, Student Sign-in Sheets, Invitation Letters

SCHOOL RENEWAL PLAN FOR Sumter Career and Technology Center

DATE: March 28, 2017

Performance Goal Area: Student Achievement Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.) District Priority

PERFORMANCE GOAL:
 (Statement of desired progress or result over five years)

The Placement Rate for the Sumter Career and Technology Center students will increase as detailed below to meet or exceed the state average.

INTERIM PERFORMANCE GOAL:
 (One year goal)

See projections listed below.

DATA SOURCES(S):
 (List types of data that will be collected or examined to measure progress.)

Student transcripts, evaluations by cooperative education entity, follow-up surveys by the Sumter Career and Technology Center guidance counselor and administration team.

OVERALL MEASURES:

SOURCE: Placement Rate: the percentage of students who enter postsecondary, the military or employment.

* Represents projections of improvement

To add a row, go to the last box and press the tab button.

AVERAGE BASELINE	2017-18	2018-19	2019-20	2020-21	2021-22	
94.1% 2015-2016	Projected Data	94.2%*	94.4%*	94.6%*	94.8%*	95.0%*
	Actual Data					

ACTION PLAN FOR GOAL 3, STRATEGY #1: Establish partnerships between the Sumter Career and Technology Center and local businesses and industries.

ACTIVITY	TIMELINE (Start and End Dates)	PERSON RESPONSIBLE	ESTIMATED COST	FUNDING SOURCE	INDICATORS OF IMPLEMENTATION
1. Sponsor an annual Career Fair to include area businesses and industries.	July 2017- June 2022	Career Center Administration, Guidance Counselor, Teachers	\$500.00	Career Center Funds	Agenda and Publicity
2. Assist students in obtaining a cooperative work experience, a work-based experience, apprenticeship, job shadowing experience or a research project.	July 2017- June 2022	Career Center Administration, Guidance Counselor, Teachers	\$0.00	N/A	Signed Cooperative Education Agreement, Research Project

ACTION PLAN FOR GOAL 3, STRATEGY #2: Develop Student Work Portfolio					
ACTIVITY	TIMELINE (Start and End Dates)	PERSON RESPONSIBLE	ESTIMATED COST	FUNDING SOURCE	EVALUATION
1. Cultivate students' softskills through the implementation of the MicroBurst Learning "Employability Softskills" program.	July 2017- June 2022	Career Center Administration, Guidance Counselor, Master Teachers	\$23,000.00	EIA Funds	Completed Modules
2. Collaborate with high schools to test Level 2 and 4 students for WorkKeys.	July 2017- June 2022	Career Center Administration, High School Guidance Counselors, Guidance Counselor	\$0.00	N/A	WorkKeys Official Score Sheet
3. Provide applicable students with an opportunity to complete the requirements for a 10 hour OSHA Card and First Aid/CPR.	July 2017- June 2022	Teachers	\$8.00 OSHA \$5.00 First Aid/CPR Per Student	Individual Students	OSHA Cards First Aid/CPR Cards
4. Provide funding for applicable industry certifications.	July 2017- June 2022	Career Center Administration, Guidance Counselor, Teachers	\$20,000.00	State Funds	Industry Certifications Purchase Orders

SCHOOL RENEWAL PLAN FOR Sumter Career and Technology Center

DATE: March 28, 2017

Performance Goal Area: Student Achievement Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.) District Priority

PERFORMANCE GOAL:
 (Statement of desired progress or result over five years)

The percentage of the Sumter Career and Technology Center teachers with advanced degrees (the equivalence of a Master's Degree) will at least meet the state average.

INTERIM PERFORMANCE GOAL: (One year goal)

See projections listed below.

DATA SOURCES(S):
 (List types of data that will be collected or examined to measure progress.)

Personnel Data Reports
 Annual School Report Card

OVERALL MEASURES:

SOURCE: Personnel data reports and annual school report card data.

To add a row, go to the last box and press the tab button.

AVERAGE BASELINE	2017-18	2018-19	2019-20	2020-21	2021-22
16.7% 2015-2016	Projected Data	20.0%*	21.2%*	21.5%*	22.2%*
	Actual Data				

* Represents projections of improvement

ACTION PLAN FOR GOAL 1, STRATEGY #1: Administration will share information with instructional staff regarding courses at local colleges as well as on-line opportunities.

ACTIVITY	TIMELINE (Start and End Dates)	PERSON RESPONSIBLE	ESTIMATED COST	FUNDING SOURCE	INDICATORS OF IMPLEMENTATION
1. Invite district personnel in to discuss, with our teachers, educational opportunities.	July 2017- June 2022	Career Center Administration, Teachers	\$0.00	N/A	Sign-In Sheets
2. Invite staff from post-secondary schools as well as other local colleges to share educational opportunities as well as financial aid that may be available.	July 2017- June 2022	Career Center Administration, Guidance Counselor, Teachers	\$0.00	N/A	Sign-In Sheets

SCHOOL RENEWAL PLAN FOR Sumter Career and Technology Center

DATE: March 28, 2017

Performance Goal Area: Student Achievement Teacher/Administrator Quality

School Climate (Parent Involvement, Safe and Healthy Schools, etc.) District Priority

PERFORMANCE GOAL:

(Statement of desired progress or result over five years)

Professional development days for the Sumter Career and Technology Center teachers will meet or exceed the state average.

INTERIM PERFORMANCE GOAL:

(One year goal)

See projections listed below.

DATA SOURCES(S):

(List types of data that will be collected or examined to measure progress.)

Personnel Data Reports
Annual School Report Card

OVERALL MEASURES:

SOURCE: Personnel data reports and annual School Report Cards.

To add a row, go to the last box and press the tab button.

AVERAGE BASELINE	2017-18	2018-19	2019-20	2020-21	2021-22
14.7 days 2015-2016	15*	15.5*	16.0*	16.5*	17.0*
	Projected Data				
	Actual Data				

* Represents projections of improvement

ACTION PLAN FOR GOAL 2, STRATEGY #1: Provide training and staff development (from both in and outside our school district) pertinent to the Sumter Career and Technology Center's various disciplines.						EVALUATION
ACTIVITY	TIMELINE (Start and End Dates)	PERSON RESPONSIBLE	ESTIMATED COST	FUNDING SOURCE	INDICATORS OF IMPLEMENTATION	
1. Maintain progressive professional development models focused upon content and the application of current research based on theory and practice.	July 2017- June 2022	Career Center Administration	\$0.00	N/A	Sign-In Sheets, Renewal Data	
2. Offer opportunities for our teachers to visit other programs and observe Best Practices.	July 2017- June 2022	Career Center Administration	\$3,000.00	Career Center Funds	Outline, Calendars, Professional Leave Forms	
3. Provide administrators opportunities for leadership development (e.g. Technology Centers That Work National Forum, annual Education Business Summit).	July 2017- June 2022	Career Center Administration	\$5,000.00	Career Center Funds	Agendas, Sign-In Sheets	
4. Provide teachers with the opportunity to renew certification for OSHA.	July 2017- June 2022	Career Center Administration, Teachers	\$2,500.00	School PD funds	Recertification Certificates	
5. Utilize technology to provide professional development growth (webinars, Edivate, etc.)	July 2017- June 2022	Career Center Administration, Teachers	\$0.00	N/A	Recertification Certificates Professional Development Manual/Guide, Reports	
6. Encourage and support certified staff to complete coursework to earn Read to Succeed endorsement.	July 2017- June 2022	Career Center Administration	\$0.00	N/A	Endorsement Credentials	

ACTION PLAN FOR GOAL 2, STRATEGY #1: Provide training and staff development (from both in and outside our school district) pertinent to the Sumter Career and Technology Center's various disciplines.						EVALUATION
ACTIVITY	TIMELINE (Start and End Dates)	PERSON RESPONSIBLE	ESTIMATED COST	FUNDING SOURCE	INDICATORS OF IMPLEMENTATION	
7. Reimage school professional development to support flexible professional developmental time and address instructional needs following the School By Design model.	July 2017- June 2022	Career Center Administration	\$0.00	N/A	Master Schedule Sign-in Sheets	

SCHOOL RENEWAL PLAN FOR Sumter Career and Technology Center

DATE: March 28, 2017

Performance Goal Area: Student Achievement Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.) District Priority

PERFORMANCE GOAL:
 (Statement of desired progress or result over five years)

The percentage of parents satisfied with the Sumter Career and Technology Center learning environment will increase.

INTERIM PERFORMANCE GOAL: (One year goal)

See projections listed below.

DATA SOURCES(S):
 (List types of data that will be collected or examined to measure progress.)

Evaluations/Surveys

OVERALL MEASURES:

SOURCE: Annual report card data and parent surveys.

To add a row, go to the last box and press the tab button.

AVERAGE BASELINE	2017-18	2018-19	2019-20	2020-21	2021-22
88.9% 2015-2016	Projected Data	90.0%*	90.4%*	90.6%*	90.8%*
	Actual Data				

* Represents projections of improvement

ACTION PLAN FOR GOAL 1, STRATEGY #1: Increase meaningful communication between the home and the Sumter Career and Technology Center.

ACTIVITY	TIMELINE (Start and End Dates)	PERSON RESPONSIBLE	ESTIMATED COST	FUNDING SOURCE	INDICATORS OF IMPLEMENTATION	EVALUATION
1. Initiate and maintain progress reports, interims and parent contact logs for excessive absences, failures, and disruptive behavior on a monthly basis.	July 2017- June 2022	Career Center Administration, Teachers	\$0.00	N/A	Career Center Administration, Teachers	
2. Sponsor an Open House and a Community Festival Day to include tours of the facility.	July 2017- June 2022	Career Center Administration, Guidance Counselor Teachers	\$0.00	N/A	Career Center Administration, Guidance Counselor Teachers	
3. Produce a quarterly newsletter, which will be distributed to all stakeholders.	July 2017- June 2022	Guidance Counselor, Teachers	\$400.00	Career Center Funds	Guidance Counselor, Teachers	
4. Increase Parent Survey return rate by introducing to parents during Open House as well as providing incentives to students and volunteer packets.	July 2017- June 2022	Guidance Counselor, Teachers	\$0.00	N/A	Guidance Counselor, Teachers	
5. Initiate community service opportunities.	July 2017- June 2022	Career Center Administration, Guidance Counselor, Teachers	\$0.00	N/A	Career Center Administration, Guidance Counselor, Teachers	

SCHOOL RENEWAL PLAN FOR Sumter Career and Technology Center

DATE: March 28, 2017

Performance Goal Area: Student Achievement Teacher/Administrator Quality
 School Climate (Parent Involvement, Safe and Healthy Schools, etc.) District Priority

PERFORMANCE GOAL:
 (Statement of desired progress or result over five years)
 The percentage of parents satisfied with the social and physical environment of the Sumter Career and Technology Center will increase.

INTERIM PERFORMANCE GOAL:
 (One year goal)
 See projections listed below.

DATA SOURCES(S):
 (List types of data that will be collected or examined to measure progress.)
 Evaluations/Surveys

OVERALL MEASURES:
 SOURCE: Annual school report card data and parent surveys.
 * Represents projections of improvement

To add a row, go to the last box and press the tab button.

AVERAGE BASELINE	2017-18	2018-19	2019-20	2020-21	2021-22
88.9% 2015-2016	Projected Data	90.0%*	90.4%*	90.6%*	90.8%*
	Actual Data				

ACTION PLAN FOR GOAL 2, STRATEGY #1: The Sumter Career and Technology Center Facility (both inside and out) will be improved and maintained.						EVALUATION
ACTIVITY	TIMELINE (Start and End Dates)	PERSON RESPONSIBLE	ESTIMATED COST	FUNDING SOURCE	INDICATORS OF IMPLEMENTATION	
1. Clean and/or upgrade all floors, walls, windows and blinds.	July 2017- June 2022	Career Center Administration, Custodians	\$5,000.00	District Funds	Observations; Maintenance Reports	
2. Create a covered walkway between the Sumter Career and Technology Center and Sumter High School.	July 2017- June 2022	Career Center Administration, Teachers, Students	\$20,000.00	District Funds	Observations, Purchase Orders	
3. Upgrade outside (Court Yard) to include a pavilion.	July 2017- June 2022	Career Center Administration, Teachers, Students	\$5,000.00	District Funds	Observations, Purchase Orders, Maintenance Reports	
4. Upgrade the outside walkway and drain located between B hall and C hall (outside of the Commons Area).	July 2017- June 2022	Career Center Teachers, Students	TBD	TBD	Observations, Purchase Orders	
5. Remodel landscape within the breezeway.	August 2017	Superintendent, Career Center Administration, Project "In-as-Much", Maintenance	TBD	District Funds Career Center Funds Project "In-as-Much"	On-Site Observations, Purchase Orders, Maintenance Reports	

ACTION PLAN FOR GOAL 2, STRATEGY #2: The Social Environment will be a priority.						
ACTIVITY	TIMELINE (Start and End Dates)	PERSON RESPONSIBLE	ESTIMATED COST	FUNDING SOURCE	EVALUATION	INDICATORS OF IMPLEMENTATION
1. Recognize Star Students once a month with an assembly and submitting those names to district public relations coordinator.	July 2017- June 2022	Career Center Administration, Guidance Counselor, Teachers, District Public Relations Coordinator	\$0.00	N/A	Certificates, Social Media	
2. Recognize students who have birthdays during daily announcements.	July 2017- June 2022	Career Center Administration, Guidance Counselor, Teachers, Students	\$0.00	N/A	Birthday List	
3. Recognize business and industry that support the Sumter Career and Technology Center.	July 2017- June 2022	Career Center Administration, Guidance Counselor, Teachers, Students	\$0.00	N/A	Certificates During Industrial Appreciation week, display "thank you" on the marquee Culinary Arts prepare and deliver cookies	
4. Recognize parent volunteers.	July 2017- June 2022	Career Center Administration, Teachers, Students	\$0.00	N/A	Certificates	

ACTION PLAN FOR GOAL 2, STRATEGY #3: Proactive measures will be taken to ensure proper discipline and reduce the number of referrals.

ACTIVITY	TIMELINE (Start and End Dates)	PERSON RESPONSIBLE	ESTIMATED COST	FUNDING SOURCE	INDICATORS OF IMPLEMENTATION	EVALUATION
1. Provide monthly character education focusing on professionalism and soft skills.	July 2017- June 2022	Career Center Administration, Guidance Counselor, Teachers	\$0.00	N/A	Flyers	
2. Provide staff and student development focusing on appropriate work conduct, ethics, and employer expectations to include presenters from industry human resources and personnel.	July 2017- June 2022	Career Center Administration	\$0.00	N/A	Sign-In Sheets	
3. Implement the framework for Multi-Tiered System of Support to manage behavior and reduce discipline referrals.	July 2017- June 2022	Career Center Administration, Guidance Counselor, Teachers	\$0.00	N/A	Referral Reports	
4. Implement on-site interview opportunities in conjunction with program advisory boards and industry partners to include student resumes and applications.	July 2017- June 2022	Career Center Administration, Guidance Counselor, Teachers, Partners	\$0.00	N/A	Advisory Minutes, Sign-in Sheets, Surveys	

ACTION PLAN FOR GOAL 2, STRATEGY #4: Proactive measures will be taken to increase student attendance.					
ACTIVITY	TIMELINE (Start and End Dates)	PERSON RESPONSIBLE	ESTIMATED COST	FUNDING SOURCE	EVALUATION
1. Contact parents/guardians in accordance with district policies and procedures regarding student absences.	July 2017- June 2022	Career Center Administration, Attendance Clerk, District Coordinator of Attendance, Teachers	\$0.00	N/A	Attendance Reports
2. Expand program to recognize good attendance.	July 2017- June 2022	Career Center Administration, Attendance Clerk, Guidance Counselor, Teachers	\$0.00	N/A	Attendance Reports Certificates
3. Implement the framework for Multi-Tiered System of Support monitor and increase student attendance in accordance with state and district requirements.	July 2017- June 2022	Career Center Administration, Attendance Clerk, Guidance Counselor, Teachers	\$0.00	N/A	Referral Reports
4. Perfect attendance prize (gift certificate, etc.)	July 2017- June 2022	Career Center Administration, Attendance Clerk, Guidance Counselor, Teachers	\$100.00	Career Center Funds	Referral Reports

For Read to Succeed questions, please contact Cathy Jones-Stork with the Office of Early Learning and Literacy at cjones@ed.sc.gov or 803-734-0790